

**CAMDEN COUNTY INSURANCE COMMISSION  
OPEN MINUTES  
MEETING – June 28, 2012  
Camden County College Regional Training Center  
Conference Room  
Blackwood, NJ 08102  
2:00 PM**

Meeting was called to order by Ross Angilella, Chairman. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Jim Kickham</b>
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Claims Service	Comp Services, Inc. <b>Denise Hall Huguette Atherton Terri Corchado Terry Sheerin Nicholas Leh</b>
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Conner Strong & Buckelew

Attorney

Treasurer	David McPeak
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Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>
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Risk Management Consultant (CCIA)	Hardenbergh Insurance Group
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**ALSO PRESENT:**

Robert Brennan, Pollution Control Financing Authority of Camden County  
Howard Goldberg, Camden County (*Participated via teleconference*)  
Patricia Meehan, Camden County College  
Sunil Marwaha, Camden County Health Services Center  
Larry Rosoff, Camden County Municipal Utilities Authority  
Brad Stokes, PERMA Risk Management Services  
Cathy Dodd, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF MAY 24, 2012**

**MOTION TO APPROVE OPEN MINUTES OF MAY 24, 2012**

Motion:	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 1 Abstained

**MOTION TO APPROVE CLOSED MINUTES OF MAY 24, 2012**

Motion:	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 1 Abstained

**CORRESPONDENCE: NONE**

**COMMITTEE REPORTS:**

**SAFETY COMMITTEE:** There was no report from the Committee.

**CLAIMS COMMITTEE:** Ms. Dodd reported the Claims Committee met and discussed the PARS being presented today during closed session.

**EXECUTIVE DIRECTOR REPORT:**

**CERTIFICATE OF INSURANCE ISSUANCE REPORT** – Executive Director reported on the Certificate of Insurance Report for the period of 5/17/12 to 6/19/12. There were 14 certificates issued during that time.

**MOTION TO APPROVE EXECUTIVE DIRECTORS CERTIFICATE OF INSURANCE REPORT**

Motion:	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**NJ EXCESS COUNTIES INSURANCE FUND (CELJIF)** – Executive Director advised the CEL met prior to this meeting and the auditor, Mr. Jim Miles, presented a draft copy of the 2011 audit. A summary of the meeting would appear in the next agenda.

**CCIC FINANCIAL FAST TRACK** - Executive Director advised the Financial Fast Track as of April 30, 2012 was included in the agenda. Executive Director explained there was a deficit of \$385,056; however with Camden’s share of the investment in the CEL the Commission (\$693,860) results in a surplus of \$308,804. Executive Director also referred to section 2 of the report, Claim Services, and indicated the IBNR figure was increased over \$660,000 during the first four months of the year. Executive Director explained as the Fund Year matures and CSI knows more about the claims the IBNR will be reduced. Executive Director advised he asked Ms. Leighton to review the reserves figure for 2011 to confirm the figure is adequate.

**NJ CEL PROPERTY AND CASUALTY FINANCIAL FAST TRACK** - Executive Director reported the agenda included the Financial Fast Track for the NJ CEL. As of April 30, 2012 the CEL had a surplus of \$1,315,537. Executive Director advised the CEL was entertaining a few new Counties and would provide an update in September.

**SETTLEMENT RESOLUTIONS** – Executive Director advised a copy of Resolution 21-12 prepared by the Commission Attorney approving settlement for petitioner, Patricia Shute, was included in the agenda. The action for this Resolution was approved at the last meeting.

**2012 PROPERTY AND CASUALTY ASSESSMENTS DUE MAY 15, 2012** – Executive Director reported the Treasurer advised he received payments from all of the member entities.

**PROPERTY SCHEDULE FOR 2013 RENEWAL** - Executive Director advised the CEL Underwriting Manager had e-mailed schedules of property values to the members. The schedules should be reviewed and updated and returned to the CEL Underwriting Manager as soon as possible.

**2011 AUDIT** - Executive Director reported Jim Miles of Bowman & Company LLP would attend the July meeting to review a draft copy of the audit.

Executive Director's Report Made Part of Minutes.

**TREASURER:**

**REPORT:** Mr. McPeak reported he reviewed the June Bill List which was included in the agenda and recommended its approval. Mr. McPeak also advised the Treasurer reports for April were included in the agenda.

**MOTION TO APPROVE RESOLUTION 22-12 JUNE BILL LIST IN THE AMOUNT OF \$39,847.22**

Motion:	Commissioner Wright
Second:	Commissioner Williams
Vote:	3 Ayes, 0 Nays

**ATTORNEY:** None

**CLAIM SERVICE:** Comp Services advised they did not have anything to report. However, Ms. Hall introduced Mr. Nicholas Leh, who is the Provider Relations Director at Comp Services. Mr. Leh explained to the Commission CSI's procedure for processing medical bills and their negotiations with the providers. Mr. Leh advised a recent bill for services by a surgeon at Virtua was reduced by \$200,000 after the re-pricing. Ms. Hall explained the PAR was presented last month and her office had not processed the re-pricing yet. Ms. Hall advised the PAR was being presented again today in closed session and was revised to include the correct figures after re-pricing.

**SAFETY DIRECTOR:** Mr. Prince reviewed the May – July 2012 Risk Control Activity Report which as included in the agenda. Mr. Prince also noted he conducted a claim review of an incident at the Camden County Municipal Utilities Authority and offered some recommendations. Mr. Prince advised a "Train the Trainer" Bloodborne Pathogen Class would be held in Mt. Laurel on August 13, 2012.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:**

**MOTION TO OPEN MEETING TO PUBLIC**

Moved:	Commissioner Williams
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**MOTION TO CLOSE MEETING TO PUBLIC**

Moved:	Commissioner Williams
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**CLOSED SESSION:**

**MOTION FOR EXECUTIVE SESSION** (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12).

Motion:	Chairman Angilella
Second:	Commissioner Wright
Vote:	3 Ayes, 0 Nays

**ROLL CALL OF COMMISSIONERS:**

Ross G. Angilella	Present
Steve Williams	Present
Anna Marie Wright	Present

**MOTION TO RETURN TO OPEN SESSION**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

Chairman Angilella made motions to approve the payment authority requests.

**MOTION TO APPROVE PAYMENT AUTHORIZATION FOR JOHN VILLARI**

Motion Chairman Angilella  
Second: Commissioner Williams  
Vote: 3 Ayes, 0 Nays

**MOTION TO APPROVE PAYMENT AUTHORIZATION FOR BRIAN WILSON**

Motion Chairman Angilella  
Second: Commissioner Williams  
Vote: 3 Ayes, 0 Nays

**MOTION TO APPROVE PAYMENT AUTHORIZATION FOR STEVEN POLLARD**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

**MOTION TO APPROVE PAYMENT AUTHORIZATION FOR JOHN ALBANESE**

Motion Chairman Angilella  
Second: Commissioner Wright  
Vote: 3 Ayes, 0 Nays

In response to Chairman Angilella’s inquiry, Executive Director advised it was not necessary to make a motion for reserve authority requests.

Chairman Angilella advised the next meeting was scheduled for July 26, 2012 at 2:00 PM

**MOTION TO ADJOURN:**

Motion: Commissioner Wright  
Second: Commissioner Williams  
Vote: 2 Ayes, 0 Nays

**MEETING ADJOURNED: 2:30PM**

Minutes prepared by: Cathy Dodd, Assisting Secretary