# CAMDEN COUNTY INSURANCE FUND COMMISSION REPORT ON AUDIT OF FINANCIAL STATEMENTS FOR THE PERIOD JANUARY 21, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2010



#### CAMDEN COUNTY INSURANCE FUND COMMISSION

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#### INDEPENDENT AUDITORS' REPORT

Board of Commissioners Camden County Insurance Fund Commission 250 Pehle Avenue Suite 701 Saddle Brook, New Jersey 07663

We have audited the statements of net assets of the Camden County Insurance Fund Commission (the "Commission") as of December 31, 2010, and the related statements of revenues, expenses and changes in net assets and cash flows for the period January 21, 2010 (Date of Inception) to December 31, 2010. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs of the State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Camden County Insurance Fund Commission as of December 31, 2010 and the results of its operations and cash flows for the initial period then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated August 31, 2011, on our consideration of Camden County Insurance Fund Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be read in conjunction with this report in considering the results of our audit

Board of Commissioners Camden County Insurance Fund Commission

The accompanying management's discussion and analysis as listed in the table of contents is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted primarily of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audits were made for the purpose of forming an opinion on the financial statements taken as a whole. The information included in the accompanying Supplementary Information Section is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

Respectfully Submitted,

Bowman & Company LLP
Certified Public Accountants

& Consultants

Woodbury, New Jersey August 31, 2011



## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Camden County Insurance Fund Commission 250 Pehle Avenue Suite 701 Saddle Brook, New Jersey 07663

We have audited the financial statements of the Camden County Insurance Fund Commission (the Commission") as of December 31, 2010, and have issued our report thereon dated August 31, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs of the State of New Jersey.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Commission's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Board of Commissioners Camden County Insurance Fund Commission

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Camden County Insurance Fund Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under <u>Government Auditing Standards</u>, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs of the State of New Jersey.

This report is intended solely for the information and use of the Commissioners and management of the Camden County Insurance Fund Commission and for filing with the Division of Local Government Services, Department of Community Affairs of the of the State of New Jersey and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully Submitted,

Bowman & Company LLP
Certified Public Accountants

& Consultants

Woodbury, New Jersey August 31, 2011

#### CAMDEN COUNTY INSURANCE FUND COMMISSION

#### Management's Discussion and Analysis

This section of the annual financial report of the Commission presents a discussion and analysis of the financial performance of the Commission for the period January 21, 2010 (Date of Inception) to December 31, 2010. Please read it in conjunction with the basic financial statements that follow this section.

#### **Overview of Basic Financial Statements**

The Commission's basic financial statements are prepared on the basis of accounting principles generally accepted in the United States of America for governmental entities and insurance enterprises where applicable. The primary purpose of the Commission is to provide property and casualty insurance coverage for Camden County Proper and its' inter-agencies that are members of the Commission. The Commission maintains separate enterprise funds by incurred years and line of coverage. The basic financial statements are presented on an accrual basis of accounting. The three basic financial statements presented are as follows:

Statement of Net Assets – This statement presents information reflecting the Fund's assets, liabilities, and net assets. Net assets represent the amount of total assets less total liabilities.

Statement of Revenues, Expenses, and Changes in Net Assets – This statement reflects the Fund's operating revenues and expenses, as well as non-operating items during the reporting period. The change in net assets for an enterprise fund is similar to net profit or loss for any other insurance company.

Statement of Cash Flows – The statement of cash flows is presented on the direct method of reporting, which reflects cash flows from operating and investing activities. Cash collections and payments are reflected in this statement to arrive at the net increase or decrease in cash for the fiscal year.

#### **Financial Highlights**

The following tables summarize the Net Assets and results of operations for the Fund as of December 31, 2010 and for the period January 21, 2010 (Date of Inception) to December 31, 2010.

Summary Statement of Net Assets				
	12/31/2010			
Assets:				
Cash & Cash Equivalents	\$	261,554		
Investment in Joint Venture		128,759		
Other Assets		1,970,134		
Total Assets		2,360,447		
Liabilities & Net Assets				
Liabilities:				
Loss Reserves		2,092,087		
Other Liabilities		551,452		
Total Liabilities		2,643,539		
Unrestricted Net Assets	\$	(283,092)		

Summary of Statement of Revenues, Expenditures, and Changes in Net Assets		
	<u>12</u>	2/31/2010
Operating Revenue:		
Regular Contributions	\$	5,385,389
Operating Expenses:		
Provision for Claims and claims Expense		2,626,200
Insurance Premiums		2,771,983
Administrative and Operating Expenses		406,424
Total Operating Expenses		5,804,607
Operating Loss		(419,218)
Non-Operating Revenue:		
Investment Income		7,367
Change in Investment in Joint Venture		128,759
Change In Net Assets	\$	(283,092)

#### **Financial Highlights Continued**

On January 21, 2010, the Camden County Board of Chosen Freeholders adopted a resolution which authorized the establishment of the Camden County Insurance Fund Commission. The Commission was established under N.J.S.A. 40A:10-6 which authorizes a governing body of any local unit to establish an Insurance Commission for the purposes provided by law. This was based on the County's determination that cost savings and efficiencies can be achieved if the County Proper and it's inter-agencies share the cost of insurance, claim management and services, a safety and loss control program and consolidation of insurance policies.

The Camden County Insurance Fund Commission's total assets at the end of the first year of operations were \$2,360,447, and total liabilities were \$2,643,539 resulting in a deficit in unrestricted net assets of \$283,092. The Investment in Joint Ventures represents the Commission's share of net assets in the New Jersey Counties Excess Joint Insurance Fund.

Insurance premiums represent the assessment paid to the New Jersey Counties Excess Joint Insurance Fund were \$2,771,983. That Fund is a cost sharing excess fund that assumes risk on behalf of the Commission and the other member of that Fund, the Gloucester County Insurance Fund Commission

In 2010, investment income was \$7,367 due to the low interest rate environment which limited the ability of the Fund to earn investment income during this reporting period.

#### **Economic Conditions**

The future financial position of the Commission will be impacted by trends in medical costs which affect workers compensation costs. The Commission will attempt to offset these trends by reducing accident frequency and severity, and by streamlining claims processing and management.

#### **Contacting the Fund's Management**

This financial report is designed to provide the Camden County Insurance Fund Commission members and the Division of Local Government Services, Department of Community Affairs of the State of New Jersey with a general overview of the Commission's finances and to demonstrate the Commission's accountability for the public funds it receives. If you have any questions about this report or need additional financial information, contact the Executive Director of the Camden County Insurance Fund Commission office located at 250 Pehle Avenue, Suite 701, Saddle Brook, New Jersey 07663 or by phone at 201-587-0555.

### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF NET ASSETS AS OF DECEMBER 31, 2010

	<u>2010</u>
<u>ASSETS</u>	
Cash and Cash Equivalents Contributions Receivable Investment in Joint Venture Refund Receivable	\$ 261,554 1,865,239 128,759 104,895
	 2,360,447
LIABILITIES AND RESERVES	
Liabilities: Accrued Administrative Expenses Claims Payable Workers' Comp Salary Continuation Claims Excess Insurance Payable	 90,090 62,830 118,085 280,447
Total Liabilities	 551,452
Claims Reserves: Case Reserves IBNR Reserves	 979,689 1,112,398
Total Reserves	2,092,087
Total Liabilities and Reserves	 2,643,539
NET ASSETS	
Unrestricted	\$ (283,092)

The accompanying Notes to Financial Statements are an integral part of this statement.

### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS FOR THE PERIOD JANUARY 21, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2010

		<u>2010</u>
Operating Poyonus		
Operating Revenue:  Regular Contributions	\$	5,385,389
• • • • • • • • • • • • • • • • • • • •		
Operating Expenses:		
Provision for Claims and Claims Adjustment Expenses		2,626,200
Premium for Excess Insurance Administrative Expenses:		2,771,983
Actuary		7,500
Attorney		40,962
Auditor		6,554
Claims Administrator		165,187
Fund Administrator		178,320
Miscellaneous Expenses		7,625 91
Postage Printing		185
Timung		100
Total Operating Expenses		5,804,607
Operating Loss		(419,218)
Non-Operating Revenue:		
Change in Investment in Joint Venture		128,759
Investment Income		7,367
Total Non-Operating Revenue		136,126
Net Loss		(283,092)
Net Assets - Beginning of Year		-
Distributions to Members		-
Net Deficit - End of Year	\$	(283,092)
	<u> </u>	(===,==)

The accompanying Notes to Financial Statements are an integral part of this statement.

128,759

### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENTS OF CASH FLOWS FOR THE PERIOD JANUARY 21, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2010

2010 Cash Flows From Operating Activities: Cash Flows From Operating Activities: Regular Contributions 3,520,150 Claim Payments (458,093)Insurance Premiums (2,491,536)Payments to Professionals and Suppliers (316, 334)Net Cash Flows Provided By Operating Activities 254,187 Cash Flows From Investing Activities: Investment Income 7,367 Net Cash Flows Provided By Investing Activities 7,367 Net Increase in Cash and Cash Equivalents 261,554 Cash and Cash Equivalents - Beginning of Year Cash and Cash Equivalents - End of Year 261,554 \$ Reconciliation of Operating Income to Cash Flows From Operating Activities: Operating Loss (419,218)Adjustments to Reconcile Operating Loss to Net Cash Provided By Operating Activities: Increase in Contributions Receivable (1,865,239)Increase in Refunds Receivable (104,895)Increase in Accrued Administrative Expenses 90,090 Increase in Claims Payable 62,830 Increase in Workers' Comp Salary Continuation Claims 118,085 Increase in Excess Insurance Payable 280,447 Increase in Claims Reserves 2,092,087 Net Cash Flows Provided By Operating Activities 254,187

The accompanying Notes to Financial Statements are an integral part of this statement.

Supplemental Disclosure - Noncash Activity: Change in Investment in Joint Venture

#### Note 1: ORGANIZATION AND DESCRIPTION OF THE COMMISSION

On January 21, 2010 the Camden County Insurance Fund Commission (the "Commission") was formed in accordance with P.L. 1992, C.51, entitled "An Act Concerning Insurance Funds for Local Units of Government", and supplementing Chapter 10 of Title 40A:10-6. The Commission is operated in accordance with regulations of the Division of Local Government Services of the Department of Community and Urban Affairs for the purpose of securing significant savings in insurance cost as well as providing stability in coverage.

The Board of Commissioners of the Commission may approve subsequent membership by a majority vote of the commissioners or may terminate any member by a majority vote, after proper notice has been given. Early terminations require prior approval by the Commissioners.

For the period January 21, 2010 (Date of Inception) to December 31, 2010, members of the Commission included: Camden County, Camden County College, Camden County Board of Social Services, Camden County Utility Authority, Camden County Health Services, and Camden County Pollution Control Financing Authority.

All members' assessments, including a reserve for contingencies, are based on annual actuarial assumptions determined by the Commission's Actuary. The Commissioners may order additional assessments to supplement the Commission's claim, loss retention or administrative accounts to assure the payment of the Commission's obligations.

The Commission offers the following primary insurance coverage to its members:

Workers' Compensation including Employers' Liability. General Liability other than motor vehicles. Property damage other than motor vehicles. Automobile Liability and damage. Medical\*
Dental\*
Prescription\*

\* As of December 31, 2010 the Commission has not yet commenced with these health insurance coverages.

Through membership in the New Jersey Counties Excess Joint Insurance Fund, the Commission offers the following ancillary insurance coverage to its members:

Public Officials Liability/School Board Legal/Employment Practices Liability Crime Pollution Liability Medical Professional Liability Employed Lawyers Liability

The Commission provides coverage on a self-insured basis and secures excess insurance in a form and an amount from an insurance company acceptable to the Commissioner of Insurance.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant policies followed by the Camden County Insurance Fund Commission (the "Commission") in the preparation of the accompanying financial statements:

#### **Reporting Entity**

The Commission has determined that there were no additional entities required to be included in the reporting entity under the criteria described in accordance with Governmental Accounting Standards Board ("GASB") Statement No. 14. In addition, the Commission is not includable in any other reporting entity on the basis of such criteria.

#### Basis of Presentation, Fund Accounting

The financial statements of the Commission have been prepared in accordance with generally accepted accounting principles applicable to enterprise funds of State and Local Governments on a going concern basis. The focus of enterprise funds is the measurement of economic resources, that is, the determination of net income, financial position and cash flows.

Enterprise Funds are used to account for activities that are operated in a manner similar to private business enterprises.

#### **Basis of Accounting**

Enterprise Funds use the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The Commission uses the accrual basis of accounting, whereby income is recorded as earned and expenses are recognized as incurred, except as stated below.

#### **Governmental Accounting Standards Board - Statement No. 20**

The Commission is required to follow all statements of the Governmental Accounting Standards Board (GASB). GASB Statement No. 20 was issued to give guidance in determining Generally Accepted Accounting Principles (GAAP) for governmental proprietary funds. It provides that all proprietary fund activities follow all Financial Accounting Standards Board (FASB) Statements issued prior to November 30, 1989, unless they conflict with GASB standards. It also provides that the governmental unit must elect whether to follow FASB Statements issued after that date. The Commission has elected not to follow any FASB pronouncements issued after November 30, 1989.

#### **Cash and Cash Equivalents**

Cash and cash equivalents include cash on deposit with public depositories. Certificates of deposit when purchased are recorded as cash regardless of the date of maturity. Investments are stated at fair value.

New Jersey governmental units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey governmental units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Cash and Cash Equivalents (Cont'd)

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the Governmental Units.

The cash management plan adopted by the Commission requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

#### **Annual Contributions**

Annual contributions are based on loss funds as determined by the Commission's actuary and are received in three installments. Total contributions are recognized as earned revenue evenly over the fiscal contract period or period of risk, if different. All past due contributions bear interest at the rate established annually by the Executive Committee. The established interest rate for 2010 was 10% per annum from the due date for any delinquent contributions.

#### **Supplemental Contributions**

The Executive Committee shall by majority vote levy upon the participating county agencies additional assessments wherever needed to supplement the Commission's claim, loss retention or administrative accounts, after consideration of anticipated investment income, to assure the payment of the Commission's obligations. Supplemental contributions to cover a deficit are recognized as revenue upon approval whether or not actually received.

#### **Interest Income Allocation**

Interest income was allocated based on the ratio of monthly average invested cash balances by line of coverage to the total amount invested applied to interest income credited for the month.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### **Unpaid Claims Liabilities**

The Commission establishes claims liabilities based on estimates of the ultimate cost of claims (including future claim adjustment expenses) that have been reported but not settled, and of claims that have been incurred but not reported. The length of time for which such costs must be estimated varies depending on the coverage involved. Because actual claims costs depend on such complex factors as inflation, changes in doctrines of legal liability, and damage awards, the process used in computing claims liabilities does not necessarily result in an exact amount, particularly for coverages such as general liability. Claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency and other economic and social factors. A provision for inflation in the calculation of estimated future claims costs is implicit in the calculation because reliance is placed both on actual historical data that reflect past inflation and on other factors that are considered to be appropriate modifiers of past experience. Adjustments to claims liabilities are reflected in reserves and cumulative expenses in the periods being reported upon.

#### A. Reported Claims Case Reserves

Case reserves include estimated unpaid claims cost for both future payments of losses and related allocated claim adjustment expenses as reported by the service agent, CompServices, Inc.

#### B. Claims Incurred But Not Reported (IBNR) Reserve

In order to recognize claims incurred but not reported, a reserve is calculated by the Commission's actuary, The Actuarial Advantage Inc.

Case and IBNR Reserves represent the estimated liability on expected future development on claims already reported to the Commission plus claims incurred but not yet reported and unknown loss events that are expected to become claims. The liabilities for claims and related adjustment expenses are evaluated using Commission and industry data, case basis evaluations and other statistical analyses, and represent estimates of the ultimate net cost of all losses incurred through December 31, 2010. These liabilities are subject to variability between estimated ultimate losses determined as described and the actual experience as it emerges, including the impact of future changes in claim severity and frequency and other factors.

Management believes that the liabilities for unpaid claims above are adequate. The estimates are reviewed periodically and as adjustments to these liabilities become necessary, such adjustments are reflected in cumulative operations

#### **Excess Coverage**

Coverage in excess of the Commission's self insured retention limit is provided through the Commission's membership in the New Jersey Counties Excess Joint Insurance Fund as described in Note 5.

#### **Subrogation**

Subrogation and all other recoverable claim amounts, excluding excess insurance, are recognized upon receipt of cash only.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Refunds

As per Article VIII of the Commission's Rules and Regulations, any monies for a Fund year in excess of the amount necessary to fund all obligations for that fiscal year as certified by an actuary may be declared to be refundable by the Commission. A refund for any fiscal year shall be paid only in proportion to the member's participation in the Commission for such year. Payment of a refund shall not be contingent on the member's continued membership in the Commission. The Commission may apply a refund to any arrearage owed by the member to the Commission. Otherwise, at the option of the member, the refund may be retained by the Commission and applied towards the member's next annual contribution.

#### **Administrative Expenses**

Administrative expenses are comprised mainly of compensation for services rendered by servicing organizations submitted and approved by a majority of the Commissioners/Executive Committee. In instances where invoices have not been submitted for specific periods, the maximum allowable contract amount has been accrued.

#### **Income Taxes**

The Commission is exempt from income taxes under Section 115 of the Internal Revenue Code.

#### Note 3: <u>CASH AND CASH EQUIVALENTS</u>

#### **Custodial Credit Risk**

Custodial credit risk is the risk that, in the event of a bank failure, the Commission's deposits may not be returned to it. As described in Note 2, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the GUDPA. Of the Commission's bank balance of \$278,200 as of December 31, 2010, \$250,000 was insured while \$28,200 was collateralized under GUDPA.

#### **Interest Rate Risk**

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Commission does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

#### **Credit Risk**

Credit risk is the risk that an issuer or counterparty to an investment will not fulfill its obligations. N.J.S.A. 40A:5-15.1 limits the investments that the Commission may purchase such as Treasury securities in order to limit the exposure of governmental units to credit risk. The Commission has no investment policy that would further limit its investment choices

#### **Note 4: INVESTMENT IN JOINT VENTURE**

As discussed in Note 6, the Commission is a member of the New Jersey Counties Excess Joint Insurance Fund (the "CEL"). The CEL is carrying the individual fund year surplus as unrestricted net assets on the Statement of Net Assets. The allocations of those funds attributed to the CEL's individual members are based on the member's percentage of assessments. The Commission's allocated share of surplus for the period January 21, 2010 (Date of Inception) to December 31, 2010 was \$128,759.

#### Note 5: CHANGES IN UNPAID CLAIMS LIABILITIES

As discussed in Note 2, the Commission establishes a liability for both reported and unreported insured events, which includes estimates of future payments of losses and related allocated claim adjustment expenses.

The following represents changes in those aggregate undiscounted reported and unreported liabilities for the Commission for the period January 21, 2010 (Date of Inception) to December 31, 2010 or all open Fund years net of excess insurance recoveries:

	<u>2010</u>
Total unpaid claims and claim adjustment	
expenses all Fund years-beginning of year	\$ -
Incurred claims and claim adjustment expenses	
Provision for insured events of current Fund year	2,626,200
Changes in provision for insured events of	
prior Fund years	_
F man y and	
Total incurred claims and claim adjustment	
expenses all Fund years	2,626,200
Payments:	
Claims and claim adjustment expenses:	
Attributable to insured events of current Fund year	534,113
Attributable to insured events of prior Fund years	-
Total payments all Fund years	534,113
	-
Total unpaid claims and claim adjustment	
expenses all Fund years - end of year	\$ 2,092,087
· · · · · · · · · · · · · · · · · · ·	

#### Note 6: MEMBERSHIP IN JOINT INSURANCE FUNDS

#### **New Jersey Counties Excess Joint Insurance Fund**

Effective March 1, 2010 the Commission became a member of the New Jersey Counties Excess Joint Insurance Fund (the "CEL"). The CEL is a risk-sharing public entity risk pool that is a self-administered group of county insurance fund commissions established for the purpose of providing excess insurance coverage to participating members. Each member appoints an official to represent their respective insurance fund commission for the purpose of creating a governing body from which officers for the CEL are elected.

As a member of the CEL, the Commission could be subject to supplemental assessments in the event of deficiencies. If the assets of the CEL were to be exhausted, members would become jointly and severally liable for the CEL's liabilities.

The CEL can declare and distribute dividends to members upon approval of the State of New Jersey Department of Insurance. These distributions are divided among the members in the same ratio as their individual assessment relates to the total assessment of the membership for that fund year.

#### **Selected Financial Information**

Selected, summarized financial information for the New Jersey Counties Excess Joint Insurance Fund as of December 31, 2010 is as follows:

Total Assets	<u>\$ 1,336,602</u>
Total Liabilities	<u>\$ 1,134,274</u>
Net Assets	<u>\$ 202,328</u>
Total Revenues	<u>\$ 4,366,081</u>
Total Expenses	<u>\$ 4,163,753</u>
Net Income	<u>\$ 202,328</u>
Surplus Returned	<u>\$</u>

Financial statements for the New Jersey Counties Excess Joint Insurance Fund are available at the office of the Fund's Executive Director:

PERMA 250 Pehle Avenue, Suite 701 Saddle Brook, NJ 07663 201-587-0555

#### **Note 7: RELATED PARTY TRANSACTIONS**

During 2010 the Fund incurred \$40,962 in attorney fees. These fees were paid to the County of Camden, a member of the fund in reimbursement for legal services provided by an employee of the county.

#### **Note 8: SUBSEQUENT EVENT**

Subsequent to year end, the Camden County Improvement Authority (CCIA) has joined the Fund effective January  $1,\,2011$ .

# CAMDEN COUNTY INSURANCE FUND COMMISSION REQUIRED SUPPLEMENTARY INFORMATION AS OF DECEMBER 31, 2010

### CAMDEN COUNTY INSURANCE FUND COMMISSION RECONCILIATION OF CLAIMS LIABILITIES BY FUND FOR THE PERIOD JANUARY 21, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2010

	<u>P</u>	<u>roperty</u>	General <u>Liability</u>	<u>A</u>	utomobile	<u>C</u>	Workers' ompensation	<u>Total</u>
Total unpaid claims and claim adjustment expenses - beginning of year	\$	-	\$ -	\$	-	\$	-	\$ -
Incurred claims and claims adjustment expenses: Provision for insured events of current Fund year Changes in provision for insured events of prior Fund years		6,200	525,000		95,000		2,000,000	2,626,200
Total incurred claims and claims adjustment expenses all Fund years		6,200	525,000		95,000		2,000,000	2,626,200
Payments: Claims and claims adjustment expenses: Attributable to insured events of current Fund year Attributable to insured events of prior Fund years		2,749	150		230		530,984	534,113 -
Total payments all Fund years		2,749	150		230		530,984	534,113
Total unpaid claims and claim adjustment expenses - end of year	\$	3,451	\$ 524,850	\$	94,770	\$	1,469,016	\$ 2,092,087

#### Schedule 2

### CAMDEN COUNTY INSURANCE FUND COMMISSION ONE-YEAR CLAIMS DEVELOPMENT INFORMATION AS OF DECEMBER 31, 2010

	<u>2010</u>
Net Earned Required Contribution and Investment Revenue:	
Earned Ceded	\$ 5,392,756 2,771,983
	 2,620,773
Unallocated Expenses	 406,424
Estimated Claims and	
Expenses, End of Policy Year: Incurred Ceded	 2,626,200
Net Incurred	2,626,200
Paid (Cumulative) as of: End of Policy Year	534,113
Reestimated Incurred Claims and Expenses: End of Policy Year	2,626,200
Change in Estimated Incurred Claims and Expenses from End of Policy Year	<u>-</u>

# CAMDEN COUNTY INSURANCE FUND COMMISSION SUPPLEMENTARY INFORMATION AS OF DECEMBER 31, 2010

### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2010 ACCOUNT OPERATING RESULTS ANALYSIS FOR THE PERIOD JANUARY 21, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2010

#### Coverages and Other Accounts

	<u> </u>	roperty	General <u>Liability</u>	<u>Αι</u>	<u>utomobile</u>	Workers' mpensation		<u>CEL</u>	xpense & ntingency	<u>Total</u>
Underwriting Income: Regular Contributions	\$	41,724	\$ 485,231	\$	135,280	\$ 1,534,766	\$ :	2,771,983	\$ 416,405	\$ 5,385,389
Incurred Liabilities: Claims Expenses		6,200	525,000		95,000	2,000,000	·	2,771,983	406,424	2,626,200 3,178,407
Total Liabilities		6,200	525,000		95,000	2,000,000		2,771,983	406,424	5,804,607
Underwriting Surplus (Deficit)		35,524	(39,769)		40,280	(465,234)		-	9,981	(419,218)
Adjustments: Investment Income Permanent Transfers		87	1,339		384	4,386		421	750	7,367 -
Total Adjustments		87	1,339		384	4,386		421	750	7,367
Gross Surplus (Deficit) Return of Surplus		35,611	(38,430)		40,664	(460,848)		421	10,731	(411,851) <u>-</u>
Net Surplus (Deficit) Before Unallocated Investment	\$	35,611	\$ (38,430)	\$	40,664	\$ (460,848)	\$	421	\$ 10,731	\$ (411,851)
Investment in Joint Venture										128,759
Net Deficit										\$ (283,092)

### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2010 CLAIMS ANALYSIS FOR THE PERIOD JANUARY 21, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2010

#### Coverages

	<u>P</u> i	roperty	General <u>Liability</u>	<u> </u>	<u>Automobile</u>	Workers' mpensation	<u>Total</u>
Paid Claims (Net of Recoveries) Case Reserves IBNR Reserves	\$	2,749 72,011 (68,560)	\$ 150 393,730 131,120	\$	230 61,958 32,812	\$ 530,984 451,990 1,017,026	\$ 534,113 979,689 1,112,398
Subtotal		6,200	525,000		95,000	2,000,000	2,626,200
Excess Insurance Received Recoverable							- -
Subtotal		-	_		_	_	
Limited Incurred Claims	\$	6,200	\$ 525,000	\$	95,000	\$ 2,000,000	\$ 2,626,200
Number of Claims		13	100		20	160	293
Average Cost Per Claim	\$	477	\$ 5,250	\$	4,750	\$ 12,500	\$ 8,963

### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2010 PROGRAM SUMMARY FOR THE PERIOD JANUARY 21, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2010

	<u>Coverages</u>									
	Dranarty	General	Auto	Workers						
	<u>Property</u>	<u>Liability</u>	<u>Auto</u>	Compensation						
Limits	\$260,100,000	\$20,750,000	\$250,000	STATUTORY						
Fund Retention:										
CCC, CCBSS, & CCPCFA	\$100,000	\$250,000	\$250,000	\$250,000						
CCMUA & CCHSC	\$100,000	\$250,000	\$250,000	\$0						
Camden County Proper	\$0	\$250,000	\$250,000	\$250,000						
Evene Incurere	Lovington	CEL	CEL	CEL						
Excess Insurers	Lexington RSUI	CEL Star	CEL Star	CEL Star						
	11001	Otal	Otal	Otal						
Number of Participants	6	6	6	6						
Incurred Liabilities:										
Claims (Schedule B-1)	\$6,200	\$525,000	\$95,000	\$2,000,000						
Administrative Expenses (1)	7,719	89,763	25,025	283,917						
	, -	,	-,							
	\$13,919	\$614,763	\$120,025	\$2,283,917						
Exposure Units	\$64,990,343	\$513,657	\$743	\$141,544,902						
Exposure Office	(Property Value)	(Population)	(Vehicles)	(Payroll)						
•	, , , , ,	, , , ,	, ,	, , ,						
Average Liability Per Exposure Unit	\$0.21	\$1.20	\$161.54	\$16.14						
	(Per \$1,000 Value)	(Per Capita)	(Per Vehicle)	(Per \$1,000 Payroll)						

<sup>(1)</sup> Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

#### SCHEDULE OF FINDINGS AND RECOMMENDATIONS

#### **SCHEDULE OF FINDINGS AND RECOMMENDATIONS**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with <u>Government Auditing Standards</u> and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs of the State of New Jersey.

#### **SCHEDULE OF FINANCIAL STATEMENT FINDINGS**

None

#### SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AS PREPARED BY MANAGEMENT

This section identifies the status of prior year audit findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

There were no findings in the prior year.

#### **APPRECIATION**

We express our appreciation for the assistance provided to us during our audit.

Respectfully submitted,

Bowman & Company LLP
Certified Public Accountants

& Consultants