## CAMDEN COUNTY INSURANCE FUND COMMISSION REPORT ON AUDIT OF FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2012 AND 2011



#### CAMDEN COUNTY INSURANCE FUND COMMISSION

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#### **INDEPENDENT AUDITORS' REPORT**

Board of Commissioners Camden County Insurance Fund Commission 9 Campus Drive Suite 16 Parsippany, NJ 07054

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Camden County Insurance Fund Commission (the "Commission") as of and for the years ended December 31, 2012 and 2011, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Camden County Insurance Fund Commission as of December 31, 2012 and 2011 and the results of its operations and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Camden County Insurance Fund Commission's basic financial statements taken as a whole. The information included in the Supplementary schedules listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Board of Commissioners Camden County Insurance Fund Commission

#### Other Reporting Required by Government Auditing Standards

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated July 25, 2013 on our consideration of the Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Respectfully Submitted,

Bowman & Company LLP Certified Public Accountants

& Consultants

Woodbury, New Jersey July 25, 2013



## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Camden County Insurance Fund Commission 9 Campus Drive Suite 16 Parsippany, NJ 07054

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs of the State of New Jersey, the financial statements of the Camden County Insurance Fund Commission (the "Commission") as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collective comprise the Commission's basic financial statements, and have issued our report thereon dated July 25, 2013.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board of Commissioners Camden County Insurance Fund Commission

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards, and audit requirements as prescribed by Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully Submitted,

Bowman & Company LLP
Certified Public Accountants

& Consultants

Woodbury, New Jersey July 25, 2013

#### CAMDEN COUNTY INSURANCE FUND COMMISSION

#### Management's Discussion and Analysis

This section of the annual financial report of the Commission presents a discussion and analysis of the financial performance of the Fund for the years ended December 31, 2012 and 2011. Please read it in conjunction with the basic financial statements that follow this section.

#### **Overview of Basic Financial Statements**

The Commission's basic financial statements are prepared on the basis of accounting principles generally accepted in the United States of America for governmental entities and insurance enterprises where applicable. The primary purpose of the Commission is to provide property and casualty insurance coverage for Camden County Proper and its' inter-agencies that are members of the Commission. The Commission maintains separate enterprise funds by incurred years and line of coverage. The basic financial statements are presented on an accrual basis of accounting. The three basic financial statements presented are as follows:

Comparative Statements of Net Position – This statement presents information reflecting the Fund's assets, liabilities, and net position. Net position represents the amount of total assets less total liabilities.

Comparative Statements of Revenue, Expenses, and Changes in Net Position – This statement reflects the Fund's operating revenues and expenses, as well as non-operating items during the reporting period. The change in net position for an enterprise fund is similar to net profit or loss for any other insurance company.

Comparative Statements of Cash Flows – The statement of cash flows is presented on the direct method of reporting, which reflects cash flows from operating and investing activities. Cash collections and payments are reflected in this statement to arrive at the net increase or decrease in cash for the fiscal year

#### **Financial Highlights**

The following tables summarize the Net Position and results of operations for the Commission as of and for the years ended December 31, 2012 and 2011.

		<u>2012 to 20.</u>	11 Change
12/31/2012	12/31/2011	<u>Amount</u>	<u>Percentage</u>
\$3,907,592	\$2,991,923	\$ 915,669	30.6%
1,079,636	594,188	485,448	81.7%
1,116,539	148,359	968,180	652.6%
6,103,767	3,734,470	2,369,297	63.4%
4,524,075	3,440,323	1,083,752	31.5%
58,942	99,433	(40,491)	-40.7%
4,583,017	3,539,756	1,043,261	29.5%
\$1,520,750	\$ 194,714	\$1,326,036	681.0%
	\$3,907,592 1,079,636 1,116,539 6,103,767 4,524,075 58,942 4,583,017	\$3,907,592 \$2,991,923 1,079,636 594,188 1,116,539 148,359 6,103,767 3,734,470 4,524,075 3,440,323 58,942 99,433 4,583,017 3,539,756	\$3,907,592 \$2,991,923 \$ 915,669 1,079,636 594,188 485,448 1,116,539 148,359 968,180 6,103,767 3,734,470 2,369,297 4,524,075 3,440,323 1,083,752 58,942 99,433 (40,491) 4,583,017 3,539,756 1,043,261

Summary Statements of Revenue, Expenses, and G	Changes in Net 1	Position	2012 to 20	11 Change
	12/31/2012	12/31/2011	<u>Amount</u>	Percentage
Operating Revenue				
Regular Contributions	\$7,795,767	\$7,174,032	\$ 621,735	8.7%
Operating Expenses:				
Provision for Claims and Claims Expense	2,242,652	2,767,876	(525,224)	-19.0%
Insurance Premiums	4,261,935	3,952,287	309,648	7.8%
Administrative and Operating	476,840	467,310	9,530	2.0%
Total Operating Expenses	6,981,427	7,187,473	(206,046)	-2.9%
Operating Income (Loss)	814,340	(13,441)	827,781	6158.6%
Investment Income	26,248	25,818	430	1.7%
Change in Investment in Joint Venture	485,448	465,429	20,019	4.3%
Change In Net Positon	\$1,326,036	\$ 477,806	\$ 848,230	177.5%

#### **Financial Highlights Continued**

On January 21, 2010, the Camden County Board of Chosen Freeholders adopted a resolution which authorized the establishment of the Camden County Insurance Fund Commission. The Commission was established under N.J.S.A. 40A:10-6 which authorizes a governing body of any local unit to establish an Insurance Commission for the purposes provided by law. This was based on the County's determination that cost savings and efficiencies can be achieved if the County Proper and it's inter-agencies share the cost of insurance, claim management and services, a safety and loss control program and consolidation of insurance policies.

The Camden County Insurance Fund Commission's total assets at the end of the third year of operations were \$6,103,767, and total liabilities were \$4,583,017 resulting in a surplus in unrestricted net position of \$1,520,750. The Investment in Joint Ventures represents the Commission's share of net assets in the New Jersey Counties Excess Joint Insurance Fund.

Insurance premiums represent the assessment paid to the New Jersey Counties Excess Joint Insurance Fund were \$4,261,935. That Fund is a cost sharing excess fund that assumes risk on behalf of the Commission and the other members of that Fund, the Gloucester County Insurance Fund Commission and the Union County Insurance Fund Commission.

In 2012, investment income was \$26,248 due to the low interest rate environment which limited the ability of the Fund to earn investment income during this reporting period.

#### **Economic Conditions**

The future financial position of the Commission will be impacted by trends in medical costs which affect workers compensation costs. The Commission will attempt to offset these trends by reducing accident frequency and severity, and by streamlining claims processing and management.

#### **Contacting the Fund's Management**

This financial report is designed to provide the Camden County Insurance Fund Commission members and the Division of Local Government Services, Department of Community Affairs of the State of New Jersey with a general overview of the Commission's finances and to demonstrate the Commission's accountability for the public funds it receives. If you have any questions about this report or need additional financial information, contact the Executive Director of the Camden County Insurance Fund Commission office located at 9 Campus Drive, Suite 16, Parsippany, New Jersey 07054 or by phone at (201) 881-7632.

## CAMDEN COUNTY INSURANCE FUND COMMISSION COMPARATIVE STATEMENTS OF NET POSITION AS OF DECEMBER 31, 2012 AND 2011

		2012		<u>2011</u>
<u>ASSETS</u>				
Cash and Cash Equivalents Investment in Joint Venture Contributions Receivable Due from CEL Reimbursements Receivable	\$	3,907,592 1,079,636 37,565 29,457 1,049,517 6,103,767	\$	2,991,923 594,188 - 148,359 3,734,470
LIABILITIES AND RESERVES				
Liabilities:     Accrued Administrative Expenses     Advanced Premiums     Claims Payable     Workers' Comp Salary Continuation Claims Payable     Due from Member     Excess Insurance Payable  Total Liabilities	_	15,116 - 27,304 - 5,034 11,488 58,942	_	8,093 8,400 29,529 49,510 - 3,901
Claims Reserves:     Case Reserves     IBNR Reserves  Total Reserves		2,572,145 1,951,930 4,524,075		1,871,369 1,568,954 3,440,323
Total Liabilities and Reserves		4,583,017		3,539,756
NET POSITION				
Unrestricted	\$	1,520,750	\$	194,714

The accompanying Notes to Financial Statements are an integral part of this statement.

## CAMDEN COUNTY INSURANCE FUND COMMISSION COMPARATIVE STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN NET POSITION FOR THE YEARS ENDED DECEMBER 31, 2012 AND 2011

	<u>2012</u>		<u>2011</u>
Operating Revenue:			
Regular Contributions	\$ 7,795,767	\$	7,174,032
Total Operating Revenue	 7,795,767		7,174,032
Operating Expenses:			
Provision for Claims and Claims Adjustment Expenses	2,242,652		2,767,876
Premium for Excess Insurance	4,261,935		3,952,287
Administrative Expenses:			
Actuary	7,586		7,500
Auditor	18,909		16,537
Claims Administrator	223,500		217,171
Fund Administrator	218,539		213,984
Miscellaneous Expenses	2,415		6,319
Risk Management Consultants	 5,891		5,799
Total Operating Expenses	6,981,427		7,187,473
Operating Income (Loss)	 814,340		(13,441)
Non-Operating Revenue:			
Change in Investment in Joint Venture	485,448		465,429
Investment Income	 26,248		25,818
Total Non-Operating Revenue	511,696		491,247
Change in Net Position	1,326,036		477,806
Net Position - Beginning of Year	 194,714		(283,092)
Net Position - End of Year	\$ 1,520,750	\$	194,714

The accompanying Notes to Financial Statements are an integral part of this statement.

### CAMDEN COUNTY INSURANCE FUND COMMISSION COMPARATIVE STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2012 AND 2011

	2012	<u>2011</u>
Cash Flows From Operating Activities: Cash Flows From Operating Activities: Regular Contributions Claim Payments Insurance Premiums Payments to Professionals and Suppliers	\$ 7,720,345 (2,106,759) (4,254,348) (469,817)	\$ 9,047,671 (1,564,980) (4,228,833) (549,307)
Net Cash Flows Provided By Operating Activities	889,421	2,704,551
Cash Flows From Investing Activities: Investment Income	26,248	25,818
Net Cash Flows Provided By Investing Activities	26,248	25,818
Net Increase in Cash and Cash Equivalents	915,669	2,730,369
Cash and Cash Equivalents - Beginning of Year	2,991,923	261,554
Cash and Cash Equivalents - End of Year	\$ 3,907,592	\$ 2,991,923
Reconciliation of Operating Income to Cash Flows From Operating Activities: Operating Income (Loss) Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided By Operating Activities: Changes in Assets and Liabilities: Contributions Receivable CEL Receivable Reimbursements Receivable Accrued Administrative Expenses Claims Payable Advanced Premiums Workers' Comp Salary Continuation Claims Payable Due from Member Excess Insurance Payable Claims Reserves	\$ 814,340 (37,565) (29,457) (901,158) 7,023 (2,225) (8,400) (49,510) 5,034 7,587 1,083,752	\$ (13,441) 1,865,239 - (43,464) (81,997) (33,301) 8,400 (68,575) - (276,546) 1,348,236
Net Cash Flows Provided By Operating Activities	\$ 889,421	\$ 2,704,551
Supplemental Disclosure - Noncash Activity: Change in Investment in Joint Venture	\$ 485,448	\$ 465,429

The accompanying Notes to Financial Statements are an integral part of this statement.

#### Note 1: ORGANIZATION AND DESCRIPTION OF THE COMMISSION

On January 21, 2010 the Camden County Insurance Fund Commission (the "Commission") was formed in accordance with P.L. 1992, C.51, entitled "An Act Concerning Insurance Funds for Local Units of Government", and supplementing Chapter 10 of Title 40A:10-6. The Commission is operated in accordance with regulations of the Division of Local Government Services of the Department of Community and Urban Affairs for the purpose of securing significant savings in insurance cost as well as providing stability in coverage.

The Board of Commissioners of the Commission may approve subsequent membership by a majority vote of the commissioners or may terminate any member by a majority vote, after proper notice has been given. Early terminations require prior approval by the Commissioners.

During 2012, members of the Commission included the Camden County, Camden County College, Camden County Board of Social Services, Camden County Utility Authority, Camden County Health Services, Camden County Pollution Control Financing Authority, and Camden County Improvement Authority.

All members' assessments, including a reserve for contingencies, are based on annual actuarial assumptions determined by the Commission's Actuary. The Commissioners may order additional assessments to supplement the Commission's claim, loss retention or administrative accounts to assure the payment of the Commission's obligations.

The Commission offers the following primary insurance coverage to its members:

Workers' Compensation including Employers' Liability.

General Liability other than motor vehicles.

Property damage other than motor vehicles.

Automobile Liability and damage.

Through membership in the New Jersey Counties Excess Joint Insurance Fund, the Commission offers the following ancillary insurance coverage to its members:

Public Officials Liability/School Board Legal/Employment Practices Liability Crime Pollution Liability Medical Professional Liability Employed Lawyers Liability

The Commission provides coverage on a self-insured basis and secures excess insurance in a form and an amount from an insurance company acceptable to the Commissioner of Insurance.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the more significant policies followed by the Camden County Insurance Fund Commission (the "Commission") in the preparation of the accompanying financial statements:

#### **Reporting Entity-Component Unit**

The Commission has determined that there were no additional entities required to be included in the reporting entity under the criteria described in accordance with Governmental Accounting Standards Board ("GASB") Statement No. 14. In addition, the Commission is not includable in any other reporting entity on the basis of such criteria.

#### **Basis of Presentation**

The financial statements of the Commission have been prepared in accordance with accounting principles generally accepted in the United States of America applicable to enterprise funds of State and Local Governments on a going concern basis. The focus of enterprise funds is the measurement of economic resources, that is, the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

#### **Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Enterprise funds are accounted for using the accrual basis of accounting.

**Revenues -** Revenue is recorded on the accrual basis. Member Assessments are recognized as revenue at the time of assessment.

**Expenses -** On the accrual basis of accounting, expenses are recognized at the time they are incurred.

#### Cash, Cash Equivalents and Investments

Cash and cash equivalents include petty cash, change funds and cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. Such is the definition of cash and cash equivalents used in the statement of cash flows. U.S. treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey governments units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Cash, Cash Equivalents and Investments (Cont'd)

Additionally, the Commission has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act. The Act was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. In lieu of designating a depository, the cash management plan may provide that the local unit make deposits with the State of New Jersey Cash Management Fund.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

#### **Annual Contributions**

Annual contributions are based on loss funds as determined by the Commission's actuary and are received in three installments. Total contributions are recognized as earned revenue evenly over the fiscal contract period or period of risk, if different. All past due contributions bear interest at the rate established annually by the Fund Commissioners.

#### **Supplemental Assessments**

The Executive Committee shall by majority vote levy upon the participating county agencies additional assessments wherever needed to supplement the Commission's claim, loss retention or administrative accounts, after consideration of anticipated investment income, to assure the payment of the Commission's obligations. Supplemental contributions to cover a deficit are recognized as revenue upon approval whether or not actually received.

#### **Interest Income Allocation**

Interest income was allocated based on the ratio of monthly average invested cash balances by line of coverage to the total amount invested applied to interest income credited for the month.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### **Unpaid Claims Liabilities**

The Commission establishes property and casualty claims liabilities based on estimates of the ultimate cost of claims (including future claim adjustment expenses) that have been reported but not settled, and of claims that have been incurred but not reported. The length of time for which such costs must be estimated varies depending on the coverage involved. Because actual claims costs depend on such complex factors as inflation, changes in doctrines of legal liability, and damage awards, the process used in computing claims liabilities does not necessarily result in an exact amount, particularly for coverages such as general liability. Claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency and other economic and social factors. A provision for inflation in the calculation of estimated future claims costs is implicit in the calculation because reliance is placed both on actual historical data that reflect past inflation and on other factors that are considered to be appropriate modifiers of past experience. Adjustments to claims liabilities are reflected in reserves and cumulative expenses in the periods being reported upon.

#### A. Reported Claims Case Reserves

Case reserves include estimated unpaid claims cost for both future payments of losses and related allocated claim adjustment expenses as reported by the service agent, Inservco, Inc.

#### B. Claims Incurred But Not Reported (IBNR) Reserve

In order to recognize claims incurred but not reported, a reserve is calculated by the Commission's actuary, The Actuarial Advantage Inc.

Case and IBNR Reserves represent the estimated liability on expected future development on claims already reported to the Commission plus claims incurred but not yet reported and unknown loss events that are expected to become claims. The liabilities for claims and related adjustment expenses are evaluated using Commission and industry data, case basis evaluations and other statistical analyses, and represent estimates of the ultimate net cost of all losses incurred through December 31, 2012. These liabilities are subject to variability between estimated ultimate losses determined as described and the actual experience as it emerges, including the impact of future changes in claim severity and frequency and other factors.

Management believes that the liabilities for unpaid claims above are adequate. The estimates are reviewed periodically and as adjustments to these liabilities become necessary, such adjustments are reflected in cumulative operations

#### **Excess Coverage**

Coverage in excess of the Commission's self insured retention limit is provided through the Commission's membership in the New Jersey Counties Excess Joint Insurance Fund as described in Note 6.

#### **Subrogation**

Subrogation and all other recoverable claim amounts, excluding excess insurance, are recognized upon receipt of cash only.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### **Refunds**

As per Article VIII of the Commission's Rules and Regulations, any monies for a Fund year in excess of the amount necessary to fund all obligations for that fiscal year as certified by an actuary may be declared to be refundable by the Commission. A refund for any fiscal year shall be paid only in proportion to the member's participation in the Commission for such year. Payment of a refund shall not be contingent on the member's continued membership in the Commission. The Commission may apply a refund to any arrearage owed by the member to the Commission. Otherwise, at the option of the member, the refund may be retained by the Commission and applied towards the member's next annual contribution.

#### **Administrative Expenses**

Administrative expenses are comprised mainly of compensation for services rendered by servicing organizations submitted and approved by a majority of the Fund Commissioners. In instances where invoices have not been submitted for specific periods, the maximum allowable contract amount has been accrued.

#### **Income Taxes**

The Commission is exempt from income taxes under Section 115 of the Internal Revenue Code.

#### **Operating and Non-Operating Revenues and Expenses**

Operating revenues include all revenues derived from member contributions. Non-operating revenues principally consist of interest income earned on various interest-bearing accounts and on investments in debt securities and positive changes in the Commission's investment in the New Jersey Counties Excess Joint Insurance Fund.

Operating expenses include expenses associated with the fund operations, including claims expense, insurance and administrative expenses. Non-operating expenses include negative changes in the Commission's investment in the New Jersey Counties Excess Joint Insurance Fund.

#### **Use of Estimates**

Management of the Commission has made certain estimates and assumptions relating to the reporting of assets, liabilities and revenues and expenses to prepare these financial statements in conformity with accounting principles generally accepted in the United States of America. Actual results may differ from those estimates.

#### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### **New Accounting Standards Adopted**

During the year ended December 31, 2012, the Commission adopted the following new accounting standards

issued by the Governmental Accounting Standards Board (GASB):

Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements

Issued in November 2010, the objective of this Statement is to incorporate into the GASB's authoritative literature certain accounting and financial reporting guidance that is included in the following pronouncements issued on or before November 30, 1989, which does not conflict with or contradict GASB pronouncements:

- Financial Accounting Standards Board (FASB) Statements and Interpretations
- Accounting Principles Board Opinions
- Accounting Research Bulletins of the American Institute of Certified Public Accountants' (AICPA) Committee on Accounting Procedure.

Hereinafter, these pronouncements collectively are referred to as the "FASB and AICPA pronouncements."

This Statement also supersedes Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting, thereby eliminating the election provided in paragraph 7 of that Statement for enterprise funds and business-type activities to apply post-November 30, 1989 FASB Statements and Interpretations that do not conflict with or contradict GASB pronouncements. However, those entities can continue to apply, as other accounting literature, post-November 30, 1989 FASB pronouncements that do not conflict with or contradict GASB pronouncements, including this Statement.

Implementation of this statement had no material impact on the Commission's 2012 financial statements.

#### Note 3: CASH AND CASH EQUIVALENTS

#### **Custodial Credit Risk Related to Deposits**

Custodial credit risk is the risk that, in the event of a bank failure, the Commission's deposits might not be recovered. Although the Commission does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Commission in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings or funds that may pass to the Commission relative to the happening of a future condition. If the Commission had any such funds, they would be shown as Uninsured and Uncollateralized.

#### Note 3: CASH AND CASH EQUIVALENTS (CONT'D)

Of the Commission's bank balance of \$4,064,111 as of December 31, 2012, \$250,000 was insured while \$3,814,111 was collateralized under GUDPA.

Of the Commission's bank balance of \$3,161,286 as of December 31, 2011, \$250,000 was insured while \$2,911,286 was collateralized under GUDPA.

#### **Note 4: INVESTMENT IN JOINT VENTURE**

As discussed in Note 6, the Commission is a member of the New Jersey Counties Excess Joint Insurance Fund (the "CEL"). The CEL is carrying the individual fund year surplus as unrestricted net assets on the Statement of Net Assets. The allocations of those funds attributed to the CEL's individual members are based on the member's percentage of assessments. The Commission's allocated share of surplus as of December 31, 2012 and 2011 was \$1,079,636 and \$594,188, respectively.

#### Note 5: CHANGES IN UNPAID CLAIMS LIABILITIES

As discussed in Note 2, the Commission establishes a liability for both reported and unreported insured events, which includes estimates of future payments of losses and related allocated claim adjustment expenses.

The following represents changes in those aggregate undiscounted reported and unreported liabilities for the Fund during 2012 for all open Fund years net of excess insurance recoveries:

	<u>2012</u>	<u>2011</u>
Total unpaid claim and claim adjustment		
expenses all Fund years - Beginning of Year	\$ 3,440,323	\$ 2,092,087
Incurred claims and claims adjustment expenses:		
Provision for insured events of current fund year	2,308,983	2,796,533
Changes in provision for insured events of		
prior fund years	(66,329)	(28,657)
Total incurred claims and claims adjustment	<u> </u>	
expenses all Fund years	5,682,977	4,859,963
Payments (Net of Recoveries):		
Claims and claim adjustments expenses:		
Attributable to insured events of current fund year	255,146	679,535
Attributable to insured events of prior fund years	903,756	740,105
		_
Total Payments all Fund years	 1,158,902	1,419,640
Total unpaid claim and claim adjustment		
expenses all Fund years - End of Year	\$ 4,524,075	\$ 3,440,323

#### Note 6: MEMBERSHIP IN JOINT INSURANCE FUNDS

#### **New Jersey Counties Excess Joint Insurance Fund**

Effective March 1, 2010 the Commission became a member of the New Jersey Counties Excess Joint Insurance Fund (the "CEL"). The CEL is a risk-sharing public entity risk pool that is a self-administered group of county insurance fund commissions established for the purpose of providing excess insurance coverage to participating members. Each member appoints an official to represent their respective insurance fund commission for the purpose of creating a governing body from which officers for the CEL are elected.

As a member of the CEL, the Commission could be subject to supplemental assessments in the event of deficiencies. If the assets of the CEL were to be exhausted, members would become jointly and severally liable for the CEL's liabilities.

The CEL can declare and distribute dividends to members upon approval of the State of New Jersey Department of Insurance. These distributions are divided among the members in the same ratio as their individual assessment relates to the total assessment of the membership for that fund year.

#### **Selected Financial Information**

Selected, summarized financial information for the New Jersey Counties Excess Joint Insurance Fund as of December 31, 2012 is as follows:

Total Assets	\$ 6,868,168
Total Liabilities	\$ 4,658,409
Net Position	\$ 2,209,759
Total Revenue	\$ 10,940,056
Total Expenses	\$ 9,801,667
Change in Net Position	\$ 1,138,389
Surplus Returned	\$ -

Financial statements for the New Jersey Counties Excess Joint Insurance Fund are available at the office of the Fund's Executive Director:

PERMA 9 Campus Drive, Suite 16 Parsippany, NJ 07054 201-881-7632

## CAMDEN COUNTY INSURANCE FUND COMMISSION REQUIRED SUPPLEMENTARY INFORMATION AS OF DECEMBER 31, 2012

# RECONCILIATION OF CLAIMS LIABILITIES BY FUND FOR THE PERIOD JANUARY 21, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2012 CAMDEN COUNTY INSURANCE FUND COMMISSION

	회	Property	General <u>Liability</u>	Automobile		Workers' Compensation	<b>—</b> I	<u>Total</u>
Total unpaid claims and claim adjustment expenses - beginning of year	<del>9</del>	\$ 998'6	3 1,113,582	₩	112,445 \$	2,204,930	& 3	3,440,323
Incurred claims and claims adjustment expenses: Provision for insured events of current Fund year Changes in provision for insured events of prior Fund years		29,568 (4,154)	465,375 (49,270)		119,756 (7,656)	1,694,284 (5,249)	7	2,308,983 (66,329)
Total incurred claims and claims adjustment expenses all Fund years		34,780	1,529,687		224,545	3,893,965	5	5,682,977
Payments: Claims and claims adjustment expenses: Attributable to insured events of current Fund year Attributable to insured events of prior Fund years		230	30,442		1,295	255,146 871,789		255,146 903,756
Total payments all Fund years		230	30,442		1,295	1,126,935	_	1,158,902
Total unpaid claims and claim adjustment expenses - end of year	↔	34,550 \$	3 1,499,245	↔	223,250 \$	2,767,030 \$		4,524,075

#### CAMDEN COUNTY INSURANCE FUND COMMISSION THREE-YEAR CLAIMS DEVELOPMENT INFORMATION AS OF DECEMBER 31, 2012

		<u>2010</u>		<u>2011</u>		<u>2012</u>
Net Earned Required Contribution						
and Investment Revenue: Earned	\$	5,392,756	¢	7,174,032	\$	7,795,767
Ceded	Ψ	2,771,983	Ψ	3,952,287	Ψ	4,261,935
		2 620 772		2 221 745		2 522 022
	_	2,620,773		3,221,745		3,533,832
Unallocated Expenses		415,355		458,379		472,205
Estimated Claims and						
Expenses, End of Policy Year:						
Incurred Ceded		2,626,200		2,796,533		2,308,983
Ceded	_					
Net Incurred		2,626,200		2,796,533		2,308,983
Paid (Cumulative) as of:						
End of Policy Year		534,113		679,535		255,146
One Year Later		1,274,218		1,264,505		
Two Years Later		1,593,002				
Reestimated Incurred Claims						
and Expenses:						
End of Policy Year		2,626,200		2,796,533		2,308,983
One Year Later		2,597,543		2,682,830		
Two Years Later		2,644,915				
Change in Estimated						
Incurred Claims and Expenses						
from End of Policy Year	\$	18,715	\$	(113,703)	\$	-

## CAMDEN COUNTY INSURANCE FUND COMMISSION SUPPLEMENTARY INFORMATION AS OF DECEMBER 31, 2012

CAMDEN COUNTY INSURANCE FUND COMMISSION
STATEMENT OF FUND YEAR 2012 ACCOUNT OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

## Coverages and Other Accounts

	ΔI	Property	General <u>Liability</u>	Automobile	Workers' Compensation	CEL	Expense & Contingency	Total	
Underwriting Income: Regular Contributions	↔	68,108	\$ 700,360	\$ 190,391	\$ 2,015,620	\$ 4,261,935	\$ 559,353	\$ 7,795,767	792,
Incurred Liabilities: Claims Expenses		29,568	465,375	119,756	1,694,284	4,261,935	472,205	2,308,983	,983
Total Liabilities		29,568	465,375	119,756	1,694,284	4,261,935	472,205	7,043,123	,123
Underwriting Surplus		38,540	234,985	70,635	321,336	ı	87,148	752	752,644
Adjustments: Investment Income Permanent Transfers		266	2,740	749	4,436	1	891	o o	9,082
Total Adjustments		266	2,740	749	4,436		891	6	9,082
Gross Surplus Return of Surplus		38,806	237,725	71,384	325,772	1	88,039	761	761,726
Net Surplus Before Unallocated Investment	↔	38,806 \$	3 237,725	\$ 71,384	\$ 325,772	ا <del>ده</del>	\$ 88,039	\$ 761	761,726
Investment in Joint Venture								348	348,698
Net Surplus								\$ 1,110,424	,424

CAMDEN COUNTY INSURANCE FUND COMMISSION
STATEMENT OF FUND YEAR 2011 ACCOUNT OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2012

# Coverages and Other Accounts

	Щ	Property	0 -	General <u>Liability</u>	Automobile	Con	Workers' Compensation	CEL	Conf	Expense & Contingency	Total	=
Underwriting Income: Regular Contributions	↔	63,356	<del>⇔</del>	615,095	\$ 167,664	↔	1,856,496 \$	3,952,287	↔	519,134 \$	7,174,032	1,032
Incurred Liabilities: Claims Expenses		33,320		678,382	84,568		1,886,560	3,952,287		463,016	2,682	2,682,830 4,415,303
Total Liabilities		33,320		678,382	84,568		1,886,560	3,952,287		463,016	7,098	7,098,133
Underwriting Surplus (Deficit)		30,036		(63,287)	83,096		(30,064)	1		56,118	7.5	75,899
Adjustments: Investment Income Permanent Transfers		410		7,195	1,969		12,304	24		1,243	53	23,145
Total Adjustments		410		7,195	1,969		12,304	24		1,243	23	23,145
Gross Surplus (Deficit) Return of Surplus		30,446		(56,092)	85,065		(17,760)	24		57,361	6	99,044
Net Surplus (Deficit) Before Unallocated Investment	↔	30,446	<del>S</del>	(56,092) \$	85,065	↔	(17,760) \$	24	↔	57,361 \$		99,044
Investment in Joint Venture											382	382,450
Net Surplus										₩		481,494

CAMDEN COUNTY INSURANCE FUND COMMISSION
STATEMENT OF FUND YEAR 2010 ACCOUNT OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2012

# Coverages and Other Accounts

	Щ	<u>Property</u>	General <u>Liability</u>	_ >1	Automobile	Com	Workers' Compensation	<u>CEL</u>	Conti	Expense & Contingency	Total
Underwriting Income: Regular Contributions	<del>\$</del>	41,724	\$ 486	485,231 \$	135,280	↔	1,534,766 \$	2,771,983	↔	416,405 \$	5,385,389
Incurred Liabilities: Claims Expenses		54,931	394	394,111	20,982		2,174,891	2,771,983		415,354	2,644,915 3,187,337
Total Liabilities		54,931	394	394,111	20,982		2,174,891	2,771,983		415,354	5,832,252
Underwriting Surplus (Deficit)		(13,207)	91	91,120	114,298		(640,125)			1,051	(446,863)
Adjustments: Investment Income Permanent Transfers		232	ω	8,607	2,531		12,842	424		2,571	27,207
Total Adjustments		232		8,607	2,531		12,842	424		2,571	27,207
Gross Surplus (Deficit) Return of Surplus		(12,975)	36	99,727	116,829		(627,283)	424		3,622	(419,656)
Net Surplus (Deficit) Before Unallocated Investment	↔	(12,975) \$		99,727 \$	116,829	↔	(627,283) \$	424	₩	3,622 \$	(419,656)
Investment in Joint Venture											348,488
Net Deficit										₩.	(71,168)

#### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2012 CLAIMS ANALYSIS FOR THE PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

#### Coverages

	<u>Pro</u>	operty	General <u>Liability</u>	<u>A</u>	<u>utomobile</u>	Workers' mpensation	<u>Total</u>
Paid Claims (Net of Recoveries) Case Reserves Reserve Discount IBNR Reserves	\$	- (432) 30,000	\$ - 71,212 (44,625) 438,788	\$	- 50,100 (10,244) 79,900	\$ 255,146 643,430 (104,007) 899,715	\$ 255,146 764,742 (159,308) 1,448,403
Subtotal		29,568	465,375		119,756	1,694,284	2,308,983
Excess Insurance Received Recoverable							- -
Subtotal		-	-		-	-	
Limited Incurred Claims	\$	29,568	\$ 465,375	\$	119,756	\$ 1,694,284	\$ 2,308,983
Number of Claims			128		8	180	316
Average Cost Per Claim			\$ 3,636	\$	14,970	\$ 9,413	\$ 7,307

#### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2011 CLAIMS ANALYSIS FOR THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2012

#### Coverages

	<u> </u>	Property	General <u>Liability</u>	<u>A</u>	<u>utomobile</u>	Workers' mpensation	<u>Total</u>
Paid Claims (Net of Recoveries) Case Reserves Reserve Discount IBNR Reserves	\$	33,320	\$ 29,215 461,648 (46,617) 234,136	\$	1,525 52,500 (5,432) 35,975	\$ 1,200,445 619,013 (49,032) 116,134	\$ 1,264,505 1,133,161 (101,081) 386,245
Subtotal		33,320	678,382		84,568	1,886,560	2,682,830
Excess Insurance Received Recoverable							<u>-</u>
Subtotal		-	_		-	-	
Limited Incurred Claims	\$	33,320	\$ 678,382	\$	84,568	\$ 1,886,560	\$ 2,682,830
Number of Claims		3	200		7	208	418
Average Cost Per Claim	\$	11,107	\$ 3,392	\$	12,081	\$ 9,070	\$ 6,418

## CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2010 CLAIMS ANALYSIS FOR THE PERIOD JANUARY 1, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2012

#### Coverages

	<u>.</u>	<u>Property</u>	General <u>Liability</u>	<u> </u>	<u>Automobile</u>	Workers' mpensation	<u>Total</u>
Paid Claims (Net of Recoveries) Case Reserves Reserve Discount IBNR Reserves	\$	49,949 5,000 (18)	\$ 9,408 351,532 (20,888) 54,059	\$	531 14,500 (1,018) 6,969	\$ 1,533,114 630,580 (45,057) 56,254	\$ 1,593,002 1,001,612 (66,981) 117,282
Subtotal		54,931	394,111		20,982	2,174,891	2,644,915
Excess Insurance Received Recoverable							- -
Subtotal		-	_		_	-	
Limited Incurred Claims	\$	54,931	\$ 394,111	\$	20,982	\$ 2,174,891	\$ 2,644,915
Number of Claims		2	143		12	175	332
Average Cost Per Claim	\$	27,466	\$ 2,756	\$	1,749	\$ 12,428	\$ 7,967

#### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2012 PROGRAM SUMMARY FOR THE PERIOD JANUARY 1, 2012 TO DECEMBER 31, 2012

		General		Workers
	<u>Property</u>	<u>Liability</u>	<u>Auto</u>	<u>Compensation</u>
Limits	\$260,000,000	\$20,750,000	\$20,750,000	STATUTORY
Fund Retention:				
Camden County Proper & CCBOS	Retains First \$100,000	\$250,000	\$250,000	\$250,000
CCC	\$100,000	\$250,000	\$250,000	\$0
CCHSC	Retains First \$100,000	\$250,000	\$250,000	Retains First \$750,000
CCMUA	\$100,000	\$250,000	\$250,000	Retains First \$750,000
CCPCFA & CCIA	\$100,000	\$250,000	\$250,000	\$250,000
Excess Insurers	Lexington	CEL	CEL	CEL
	RSUI	Star	Star	Star
Number of Participants	7	7	7	7
Incurred Liabilities:				
Claims (Schedule B-1a)	\$29,568	\$465,375	\$119,756	\$1,694,284
Administrative Expenses (1)	10,812	111,184	30,225	319,984
Administrative Expenses (1)	10,012	711,104	30,223	313,304
	\$40,380	\$576,559	\$149,981	\$2,014,268

<sup>(1)</sup> Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

#### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2011 PROGRAM SUMMARY FOR THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2012

	5 .	General		Workers
	<u>Property</u>	<u>Liability</u>	<u>Auto</u>	Compensation
Limits	\$260,000,000	\$20,750,000	\$20,750,000	STATUTORY
Fund Retention:				
Camden County Proper & CCBOS	Retains First \$100,000	\$250,000	\$250,000	\$250,000
CCC	\$100,000	\$250,000	\$250,000	\$0
CCHSC	Retains First \$100,000	\$250,000	\$250,000	Retains First \$750,000
CCMUA	\$100,000	\$250,000	\$250,000	Retains First \$750,000
CCPCFA & CCIA	\$100,000	\$250,000	\$250,000	\$250,000
Excess Insurers	Lexington	CEL	CEL	CEL
	RSÜI	Star	Star	Star
Number of Participants	7	7	7	7
Incurred Liabilities:				
Claims (Schedule B-1a)	\$33,320	\$678,382	\$84,568	\$1,886,560
Administrative Expenses (1)	10,854	105,379	28,724	318,058
	¢11 171	¢702 761	¢112 202	\$2,204,618
	\$44,174	\$783,761	\$113,292	φ2,20 <del>4</del> ,010

<sup>(1)</sup> Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

### CAMDEN COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2010 PROGRAM SUMMARY FOR THE PERIOD JANUARY 21, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2012

		General		Workers
	<u>Property</u>	<u>Liability</u>	<u>Auto</u>	<u>Compensation</u>
Limits	\$260,000,000	\$20,750,000	\$20,750,000	STATUTORY
Fund Retention:	Dataina First #400 000	<b>#250,000</b>	<b>#250 000</b>	<b>#250.000</b>
Camden County Proper & CCBOS CCC	Retains First \$100,000 \$100,000	\$250,000 \$250,000	\$250,000	\$250,000 \$0
CCHSC	Retains First \$100,000	\$250,000	\$250,000 \$250,000	Retains First \$750,000
CCMUA	\$100.000	\$250,000	\$250,000	Retains First \$750,000
CCPCFA & CCIA	\$100,000	\$250,000	\$250,000	\$250,000
	<b>4</b> .00,000	<b>4</b> _00,000	<b>\$</b>	<b>V</b> =00,000
Excess Insurers	Lexington	CEL	CEL	CEL
	RSÜI	Star	Star	Star
Number of Participants	6	6	6	6
Incurred Liabilities:				
Claims (Schedule B-1b)	\$54,931	\$394,111	\$20,982	\$2,174,891
Administrative Expenses (1)	7,888	91,736	25,575	290,156
	\$62,819	\$485,847	\$46,557	\$2,465,047

<sup>(1)</sup> Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

#### SCHEDULE OF FINDINGS AND RECOMMENDATIONS

#### SCHEDULE OF FINDINGS AND RECOMMENDATIONS

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with <u>Government Auditing Standards</u> and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs of the State of New Jersey.

#### SCHEDULE OF FINANCIAL STATEMENT FINDINGS

None.

#### SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AS PREPARED BY MANAGEMENT

This section identifies the status of prior year audit findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

There were no findings in the prior year.

#### **APPRECIATION**

We express our appreciation for the assistance provided to us during our audit.

Respectfully submitted, BOWMAN & COMPANY LLP

James J. Miles, Jr.
Certified Public Accountant