

**CAMDEN COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – May 25, 2017
CAMDEN COUNTY COLLEGE REGIONAL
EMERGENCY TRAINING CENTER
BOARD ROOM
420 WOODBURY-TURNERSVILLE ROAD
BLACKWOOD, NJ 08102
2:00 PM**

Meeting was called to order by Ross G. Angilella, Chairman. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMISSIONERS:

Ross G. Angilella	Present
Anna Marie Wright	Present
Steve Williams	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford C. Stokes
Claims Service	AmeriHealth Casualty Services Denise Hall Steve Andrick Jaclyn Lyndsey (<i>via teleconference</i>)
	Conner Strong & Buckelew Gregory Hunt
CEL Underwriting Manager	Conner Strong & Buckelew
Attorney	Laura J. Paffenroth, Esq.
Treasurer	
Safety Director	J.A. Montgomery Risk Control Glenn Prince
Auditor	Bowman & Company LLP
Risk Management Consultant (CCIA)	Hardenbergh Insurance Group Christina Violetti , (<i>via teleconference</i>)

ALSO, PRESENT:

Lou DiAngelo, Camden County (*via teleconference*)
Howard Goldberg, Esq. Camden County Counsel
Edward H. Hill, Camden County Board of Social Services

Rachel Chwastek, PERMA Risk Management Services
Cathy Dodd, PERMA Risk Management Services (*via teleconference*)

APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF APRIL 27, 2017

Motion	Commissioner Wright
Second:	Commissioner Williams
Vote:	2 Ayes, 0 Nays, 1 Abstention

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on May 17th. There were a few training requests, one for CCMUA regarding fall protection and one for defensive driving for members of the PCFA. Mr. Prince asked if there were any questions and then concluded his report.

CLAIMS COMMITTEE: Mr. Hunt advised the claims committee met on May 2nd and there were six PARS for review in closed session. Mr. Hunt asked if there were any questions and then concluded his report.

EXECUTIVE DIRECTOR REPORT:

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director reported on the Certificate of Insurance Report for the period of 4/1/17 to 4/30/17. There were 12 certificates issued during this period.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	Unanimous

NJ EXCESS COUNTIES INSURANCE FUND (CELJIF): Executive Director advised the CEL met on April 27, 2017 and a summary report of the meeting was included in the agenda. He advised the CEL coverage committee met for the first time and was well attended. Executive Director advised the CEL was scheduled to meet again on June 22nd.

CCIC FINANCIAL FAST TRACK: Executive Director advised the March Financial Fast Track was included in the agenda. Executive Director advised as of March 31, 2017 the Commission had a surplus of \$14,597,379. He then advised that the Commission may want to look into dividends for its members.

NJ CEL PROPERTY AND CASUALTY FINANCIAL FAST TRACK: Executive Director reported the March Financial Fast Track was included in the agenda. Executive Director advised as of March 31, 2017 the Fund had a surplus of \$7,466,329. Executive Director asked if anyone had any questions regarding the Financial Fast Tracks.

CLAIMS TRACKING REPORT: Executive Director advised the agenda included the Claims Activity Report as of April 30, 2017. The Claims Activity monitors open and closed claims each month.

2017 PROPERTY & CASUALTY ASSESSMENTS: Executive Director advised the second Property & Casualty Assessment were due on May 15, 2017. Payments should be sent to the Commission Treasurer, Dave McPeak.

LEGAL DEFENSE PANEL CONTRACTS: Fund Attorney advised she had prepared a report and sent it via email to the Commissioners. The panel consists of 20 firms, 2 of which are new.

MOTION TO ADOPT RESOLUTION 30-17, AUTHORIZING AWARD OF CONTRACTS, PURSUANT TO A PUBLICLY ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE CAMDEN COUNTY INSURANCE FUND COMMISSION AND VARIOUS LAW FIRMS FOR THE INCLUSION IN THE LEGAL DEFENSE PANEL AND FOR THE PROVISION OF SPECIAL/CONFLICTS COUNSEL SERVICES

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	Unanimous

CAREER SURVIVAL TRAINING: Executive Director advised a few meetings ago the Commission had approved some training from Keith Hummel for police. He advised there was a very good turnout for the training.

Executive Director advised that concluded his report unless anyone had questions.

Executive Director's Report Made Part of Minutes.

TREASURER: Chairman Angilella advised the May Bill List and Treasurer's Reports were included in agenda.

MOTION TO APPROVE RESOLUTION 31-17 MAY BILL LIST IN THE AMOUNT OF \$65,230.76

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	Unanimous

ATTORNEY: Commission Attorney advised she had no further report at this time.

CLAIM SERVICE: Ms. Hall reviewed the Medical Savings Report for the month of April which was included in the agenda. Ms. Hall advised the total billed for the month of April was \$217,387.00 and the total paid was \$110,832.00 with a savings of \$99,348.00 or 47.30%. Ms. Hall advised the net savings was \$79,478.40 and network utilization was 98%.

SAFETY DIRECTOR: Mr. Prince reviewed the April - May 2017 Risk Control Activity Report which was included in the agenda. Mr. Prince advised the police trainer for Career Survival training is now a full time member of JA Montgomery's staff and there will be no additional cost to the Commission for his services. Mr. Prince advised he had also begun his county playground inspections and overall they are in decent shape, and any deficiencies have been reported to the parks department. Mr. Prince asked if there were any questions and then concluded his report.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO OPEN MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Wright
Vote:	Unanimous

Seeing no members of the public wishing to speak Chairman Angilella moved a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO PUBLIC

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	Unanimous

CLOSED SESSION: Chairman Angilella read Resolution 32-17, Resolution for Closed Session, and requested a Motion for Executive Session (in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-12) to discuss payment authority requests.

MOTION TO APPROVE RESOLUTION 32-17 FOR CLOSED SESSION

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	Unanimous

MOTION TO RETURN TO OPEN SESSION

Motion	Chairman Angilella
Second:	Commissioner Williams
Vote:	Unanimous

Chairman Angilella made a motion to approve the PARS/SARS discussed during closed session.

MOTION TO APPROVE THE FOLLOWING PARS/SARS

CLAIM #	AMOUNT
1745	\$ 51,298.00
1739	\$ 78,155.92
1795	\$ 64,051.00
7199	\$ 137,817.00
0470	\$ 211,820.00
6702	\$ 102,500.00

Motion: Chairman Angilella
Second: Commissioner Williams
Vote: Unanimous

Chairman Angilella then amended the last PAR to also include SAR.

Motion: Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

Commissioner Wright then advised she had new business. She wished Chairman Angilella a happy birthday and those in attendance sang Happy Birthday.

Chairman Angilella advised the next meeting was scheduled for June 22, 2017, 2:00 PM, at the Camden County College Regional Emergency Training Center.

MOTION TO ADJOURN:

Motion: Chairman Angilella
Second: Commissioner Wright
Vote: Unanimous

MEETING ADJOURNED: 2:37 PM

Minutes prepared by: Rachel Chwastek, Assisting Secretary